

Teachers' Retirement System of the State of Illinois

# 16TH ANNUAL OPPORTUNITY FORUM

Attendee Guide

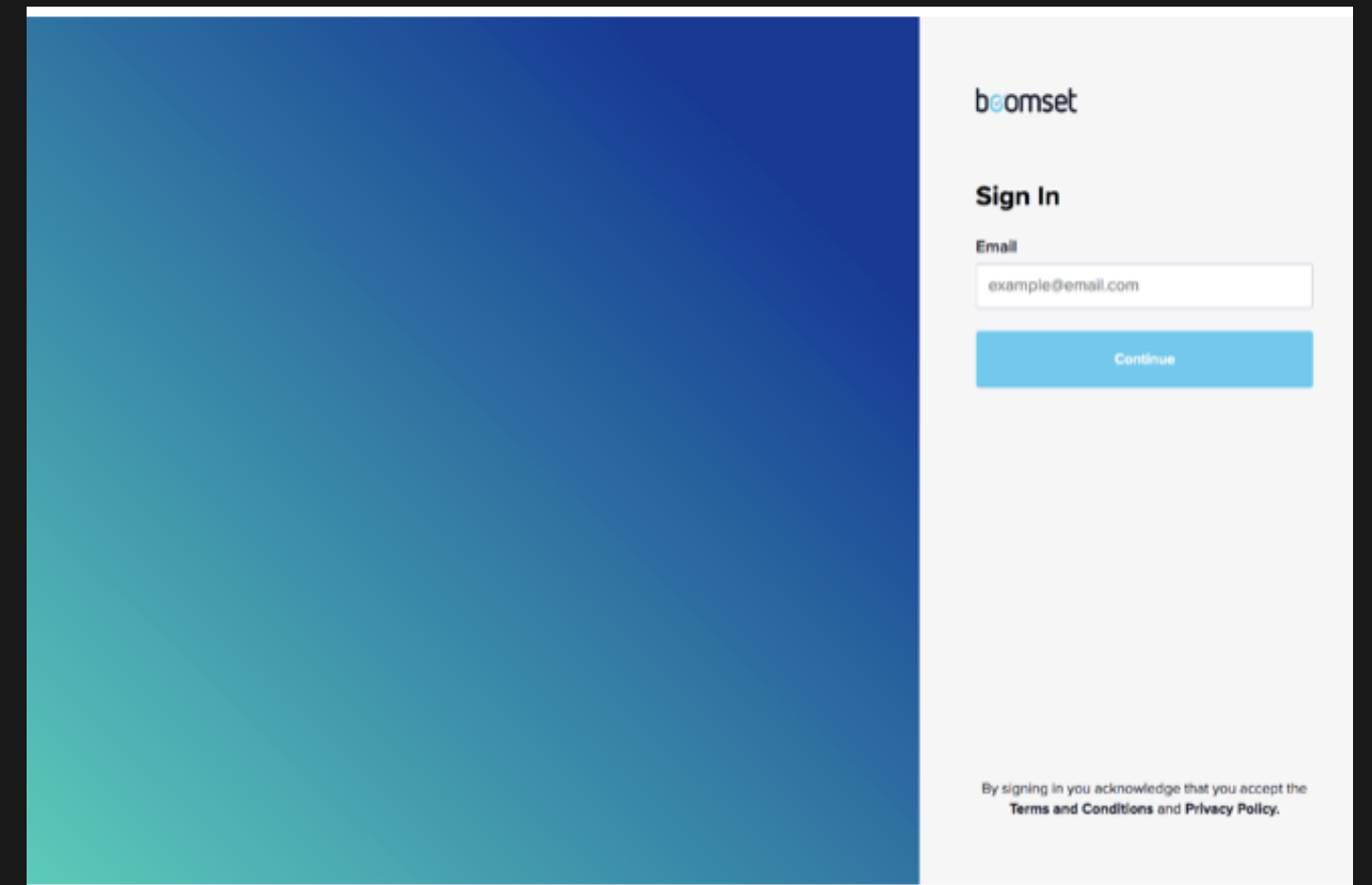


# How to access the virtual platform

---

Prior to the event, you should receive an email that includes a specific event's log-in link. If you cannot find this email, please check your spam folder.

Once you've located the event-specific log-in link, click on the link to open it up in a new window. For the best experience, use the newest version of Google Chrome or Microsoft Edge. The platform is also compatible with Firefox and Safari but with possible limited functionality based on the browser's capability. See example of the event log-in page prior to branding.

A screenshot of a web login page for 'boomset'. The page has a white background with a large blue gradient rectangle on the left side. On the right, the 'boomset' logo is at the top. Below it is the 'Sign In' heading. There is an 'Email' label above a text input field containing 'example@email.com'. Below the input field is a blue 'Continue' button. At the bottom right, there is a small line of text: 'By signing in you acknowledge that you accept the Terms and Conditions and Privacy Policy.'

---

Next, you should enter the email address associated with your registration. If you don't remember what email address was used, it should be the email address that received your registration confirmation\*. The system will validate that this email is associated with the event and require a PIN. PINs may be provided ahead of the event. For 2-factor authentication, PINs may be sent at the time of logging in. After receiving your pin via email or SMS and entering it, you will be taken directly into the event.

*\* Don't worry if you did not receive this email or the email has been misplaced. You can follow the prompts on [virtual.boomset.com](https://virtual.boomset.com). If you prefer to be on the go, an iOS/Android app is available. Search for "Event App By Boomset" in the respective stores.*

---

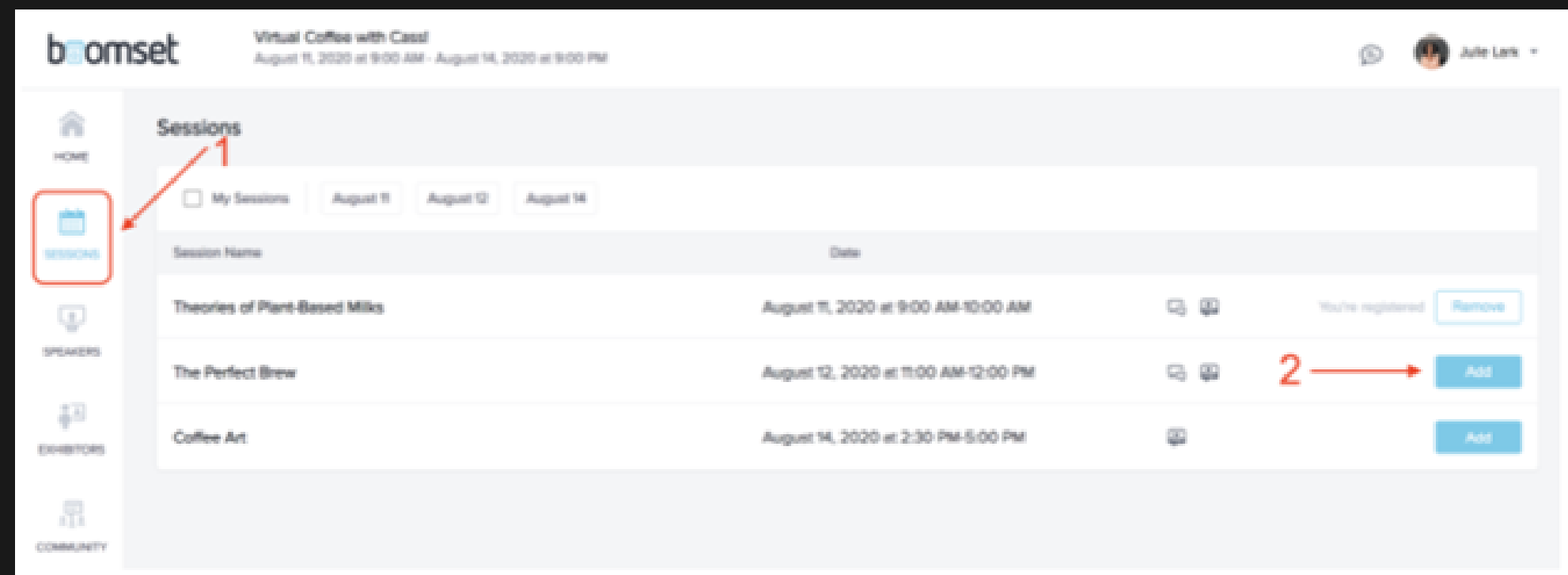
## Some additional details about PIN codes:

- Each event has different PIN codes associated with it.
- Login PIN codes are random 6-digit numbers.
- Boomset creates PIN codes only when the organizer has added the PIN to an email or it is requested by the attendee for the first time. If an attendee has never received an email with the PIN, a PIN is generated only when the attendee requests one.
- After 3 consecutive incorrect entries, the PIN is deactivated and a new PIN must be obtained.
- Attendees can request a new PIN using their registered email addresses or phone numbers associated with the registration.
- An attendee can request a PIN every 180 seconds. Boomset prevents consecutive PIN requests.
- Organizers cannot see any PINs and therefore cannot log in as attendees to the event.

# How to access sessions

---

In the virtual platform, upcoming sessions can be found on the Home screen, and similarly to the app can also be found on the left-hand side of the web page. If you are not already registered for some or all the sessions, you have the option to review the sessions and use the "Add" button on the right-hand side of the session list to add the session to your agenda. When it's time for the session to go live, simply click on the session name and enjoy the content.



# How to access speakers

---

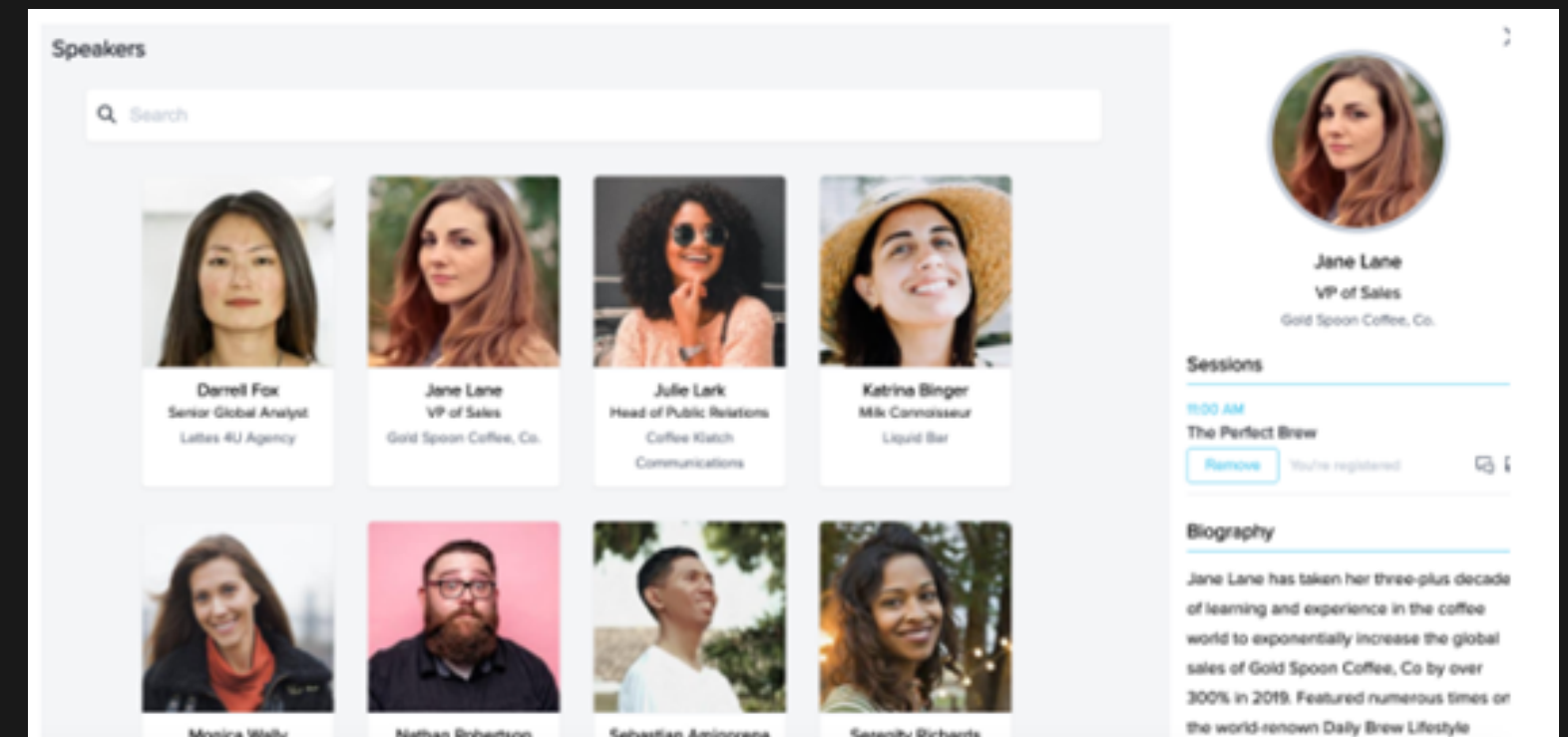
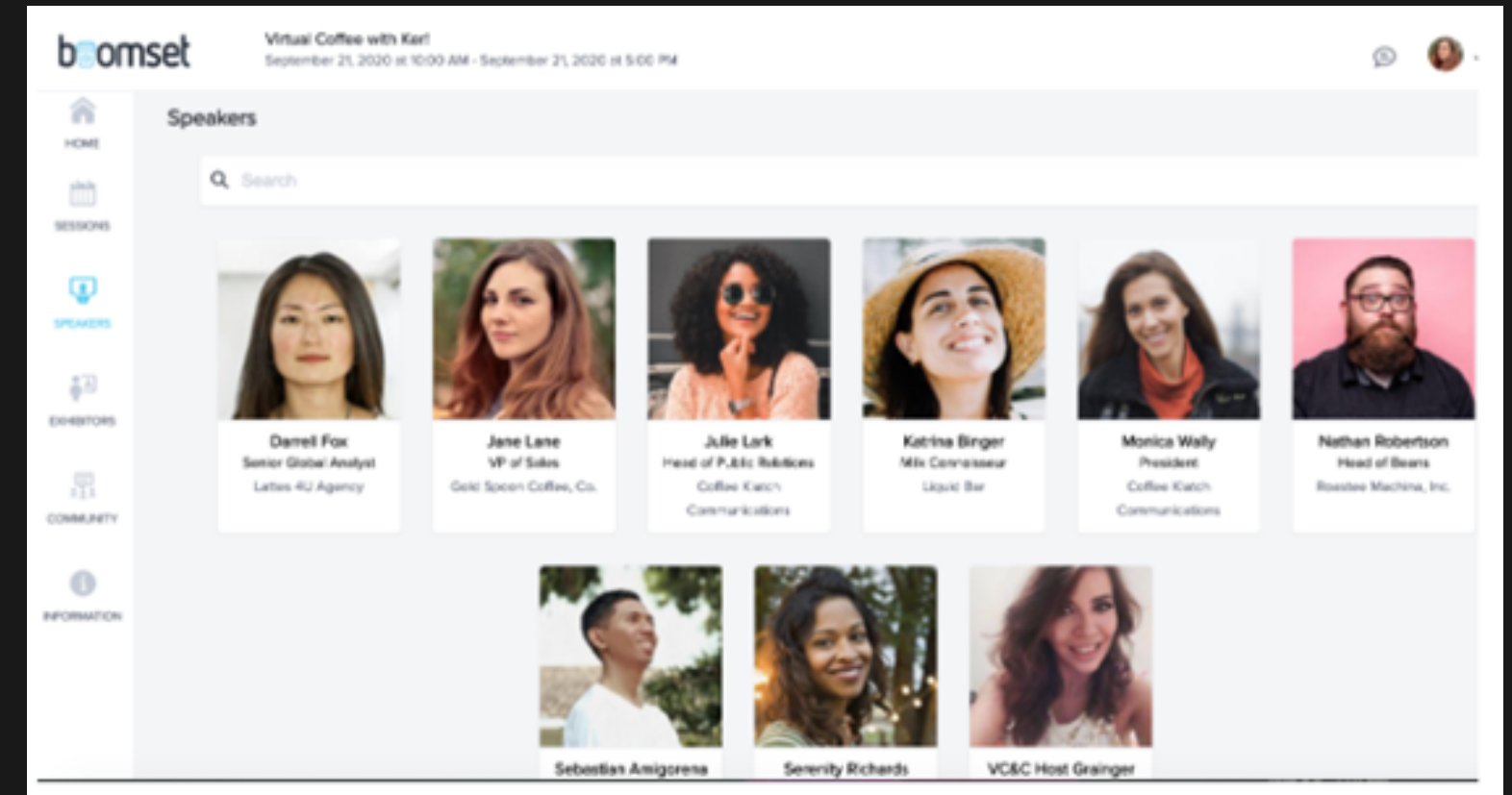


To access the Speakers section, attendees must log into the Virtual Platform and from the main event page select the "Speakers" tab in the sidebar.



This will lead the attendees to the speaker section where they will be able to see a list of all the speakers who are presenting throughout the virtual event.

The attendees can click on any of the speaker's profiles which will pull up a more detailed profile about the speaker. The attendees may view the speaker's biography, what session the speaker is presenting and even links to social.



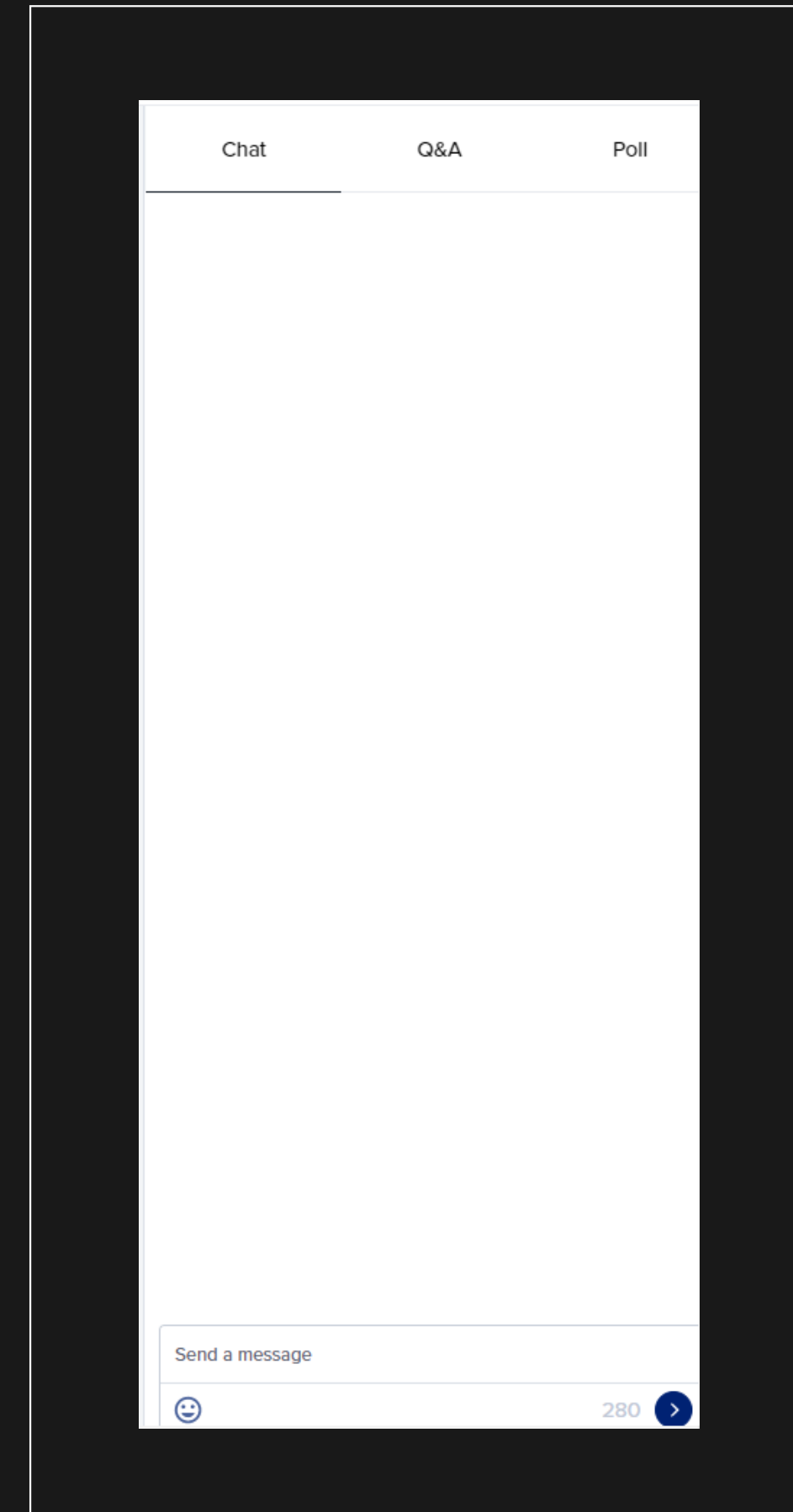
# **How to access live Chat and Q&A within a session**

---

After you have navigated to your desired session within Boomset's Virtual Platform, you will see a few tabs on the right side of your screen.

### **How to access Chat:**

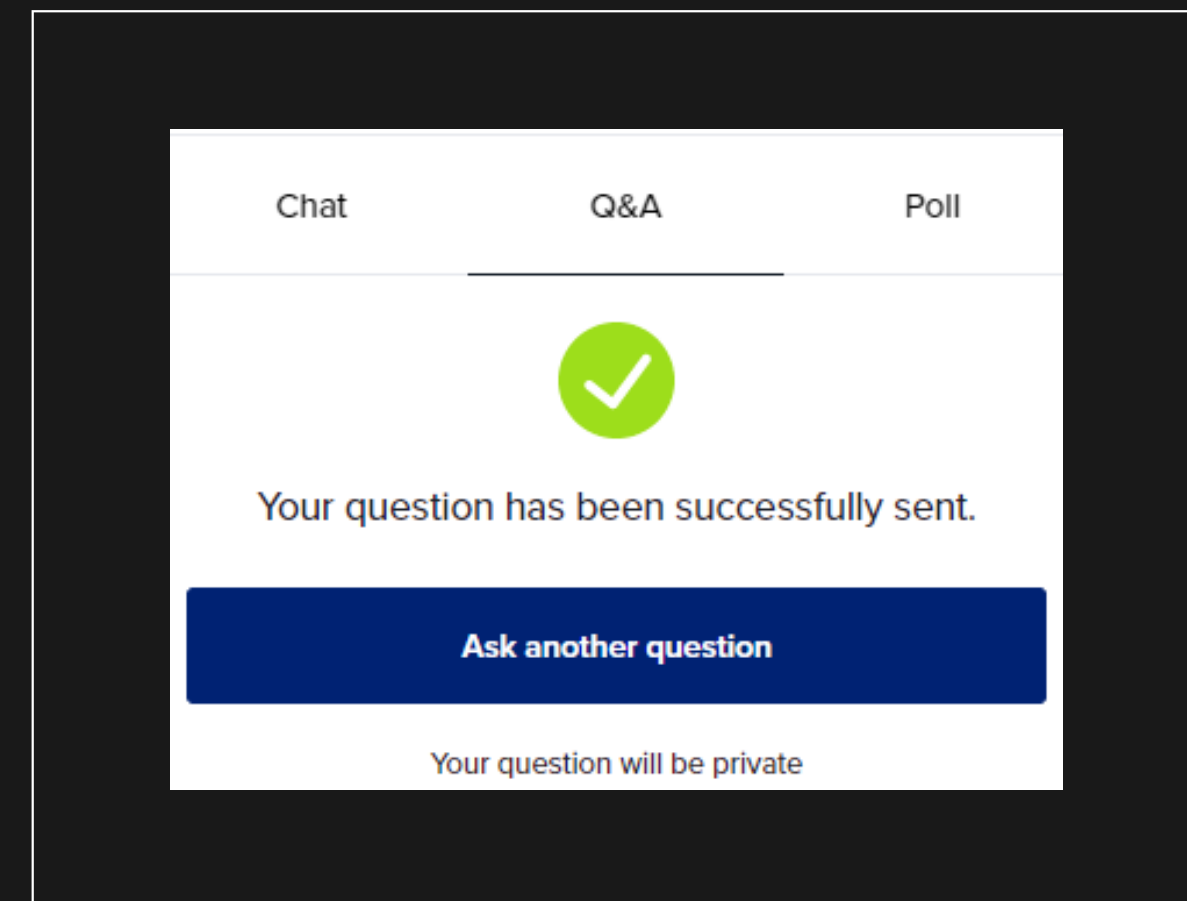
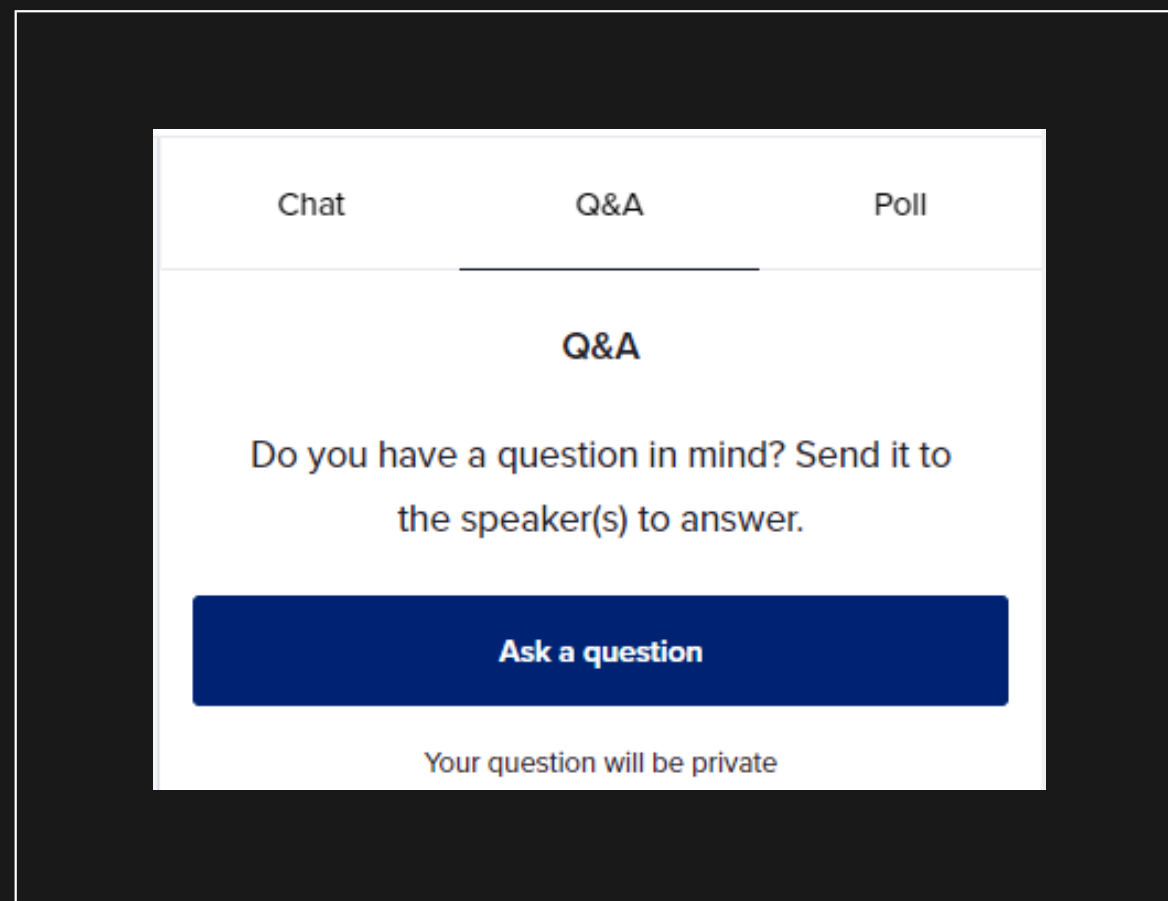
- To access live Chat, click on the "Chat" tab.
- Now you are in the Chat tab and are able to create a message and post within the live Chat.





## How to access Q&A:

- In order to access Q&A, click on the "Q&A" tab.
- Now you are in the Q&A tab and are able to submit a private question to the speakers within this session.
- Click on the button labeled "Ask a question."
- Enter your question in the text field and click "Send a question" button to submit your question to the speaker(s).
- After this is completed, you will be able to submit another question within this tab.



# How to access the Community

---

After you've entered your virtual event, on the left hand of the screen, click on the Community tab.



HOME



SESSIONS



SPEAKERS



COMMUNITY



INFORMATION

Filter by

Clear All

First Name

First Name

Last Name

Last Name

Company / Organization

Company / Organization

▼ What asset class does your strategy fit into?

☐ Diversifying Strategies

☐ Fixed Income

☐ Private Credit

☐ Private Equity

☐ Public Equity

☐ Real Assets

☐ Real Estate

▼ Does your Firm have 51% MWBE ownership?

☐ No

☐ Yes

▼ What is your Firm's MWBE representation?

☐ African American

☐ Asian

☐ Female

☐ Latino

☐ Other

▼ What is your strategy's geographic focus?

☐ Africa

☐ Asia


☐ Europe


☐ Latin America

☐ US

To search for attendees, you can use the filters on the left hand side. All attendees, speakers and consultants can be searched through the different fields.





**Jose Gonzalez**  
 [Direct message](#)

**Personal Information**

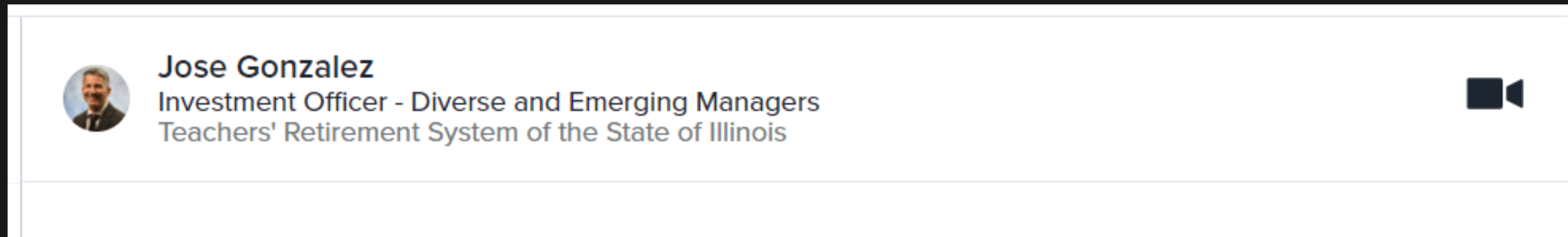
---

**Company**  
Teachers' Retirement System of the State of Illinois

To connect with an attendee, speaker or consultant, click on the person's profile.  
Click "Direct message."

**Connection Request**  
Send a request to connect by  
leaving a message.

You may type your message and send.  
This will trigger a connection request to that attendee. The connection request will remain pending until that person accepts the request. Once accepted, further communication may continue.



Once the communication request is accepted by the other party, you may continue to chat or use the video call option in the top right corner.

We ask that you limit your pitches to 2-3 minutes in order to get as many introductions between TRS Attendees and GP Attendees.

Questions? Email us at [OpportunityForum@trsil.org](mailto:OpportunityForum@trsil.org)